

REGULAR COUNCIL MEETING  
June 18, 2024  
CITY HALL  
121 S. MERIDIAN

Mayor Truman called the council meeting to order at 7:00 p.m. with the following members present: Ronald Colbert, Robert Wilson, Ben Anderson, Gina Gregory, Dale Kerstetter, Chris Evans and Matt Stamm.

Members Absent: Clint Bass

Staff Present: Lloyd Newman, Public Safety Director  
Neal Owings, Parks and Public Building Director  
Rodney Eggleston, Public Works Director  
Clint Miller, Finance Director  
Barry Arbuckle, City Attorney  
Gage Scheer, City Engineer  
Desirae Womack, City Treasurer  
Kristi Carrithers, City Clerk/HR Director  
Brent Clark, City Administrator

Press present: Ark Valley News

**APPROVAL OF AGENDA**

Gregory made a motion to approve the agenda as presented. Kerstetter seconded the motion. Vote: Aye unanimous Motion carried.

**ADMINISTRATION AGENDA –**

**JUNE 4, 2024, CITY COUNCIL MINUTES-**

Wilson moved to approve the minutes of the June 4, 2024, City Council meeting as presented, seconded by Kerstetter. Vote Aye: unanimous Motion Carried.

**PRESENTATIONS/PROCLAMATIONS – None**

**PUBLIC FORUM –**

Tammy Miller, 650 Scott St. addressed Council regarding recent annexation west of Valley Center. She would like information regarding plans for installation of city utilities being offered. She felt that this annexation was “fast-tracked.

**APPOINTMENTS – None**

**OLD BUSINESS –**

**A. ORDINANCE 1402-24: FIREWORK SALE AND DISCHARGE**

City Administrator Clark presented for 2<sup>nd</sup> reading and final approval Ordinance 1406-24 regarding the sale and discharge of fireworks.

Kerstetter moved to approve Ordinance 1406-24 regarding the sale and discharging of fireworks within the city limits of Valley Center for 2<sup>nd</sup> reading. Motion seconded by Evans. Vote Yea: Unanimous. Motion carried.

**NEW BUSINESS-**

**A. DESIGNATION OF ACCOUNT SIGNER-EMPRISE, HALSTEAD AND INTRUST BANKS:**

City Administrator Clark requested changes to the signers authorized on checking accounts at Halstead Bank, Intrust Bank and Emprise Bank following employment of Clint Miller as Finance Director. Wilson moved to approve Brent Clark, Clint Miller, Desirae Womack, Mayor James Truman and Ben Anderson as authorized signers on City of Valley Center checking accounts. Motion seconded by Colbert. Vote Aye: unanimous. Motion carried.

**B. APPROVE BID FOR GOFF DRAINAGE CONCRETE FLUME**

Public Works Director Eggleston presented bids for a concrete drainage flume for Goff St. He explained that this has been a problem for years as water doesn't drain as well as it should and causes water to stagnant. He explained that although Class Alpha Services bids is higher, it includes a 1' lip which will lessen erosion problems. Kerstetter expressed that he'd like to see bids from both vendors for the same specs. Wilson questioned whether a flume with a 4" depth would be sufficient if heavy equipment drives on it. Engineers stated that they have seen both 4" and 6" concrete poured in for this type of project and that 4" shouldn't be an issue.

Lou Cicirello, 1041 N. Old Trail Circle, stated that this drainage has been an issue for years. He doesn't care how the project is done, just doesn't want it pushed to the side and nothing done.

Further discussion was held with Anderson stating that bids for the same specs should be presented.

Kerstetter moved to table further discussion and bid approval, seconded by Anderson. Vote Aye: Anderson, Gregory, Kerstetter, Evans and Stamm. Opposed: Colbert and Wilson Motion carried.

**C. APPROVE SUPPLEMENTAL AGREEMENT NO. 1 WITH PEC FOR TRAILS END MASS GRADING**

City Engineer Scheer presented for approval supplemental agreement with PEC for Trails End Mass Grading. This for additional inspection services due to additional contract time. Cost of supplemental agreement is \$68,000.00. Wilson inquired why the delay and additional time. Clark stated it is because of delays in approval from Core.

Wilson moved to approve Prairie Lakes-Trails End Mass Grading supplemental agreement # 1 with PEC in the amount of \$68,000.00 and authorize Mayor or City Administrator to sign. Motion seconded by Anderson. Vote Aye: unanimous. Motion carried

**D. APPROVE AGREEMENT WITH PEC FOR SENECA STREET RECONSTRUCTION**

City Engineer Scheer explained this agreement and the next agreement are for the same project for Seneca Street. He explained that because funding comes from two different sources, they need to be separate. The reconstruction of Seneca St is a joint project with KDOT while the multi-use path has funding from WAMPO. Kerstetter verified that the City's portion is part of the TIF funding. Clark confirmed this. He also stated Sedgwick County is funding parts of the project. Anderson reminded everyone how fortunate the city and the residents are for the grants and funding we have received. It is a huge bonus and has allowed the city to do some major projects that the city could never have done without them.

Kerstetter moved to approve agreement with PEC for the design of Seneca Street Reconstruction in an amount not to exceed \$365,000.00 and authorize Mayor or City Administrator to sign. Motion seconded by Anderson. Vote Aye: unanimous. Motion carried

**E. APPROVE AGREEMENT WITH PEC FOR SENECA STREET MULTI-USE PATH**

Kerstetter moved to approve agreement with PEC for the design of Seneca Street multi-use path in an amount not to exceed \$43,500.00 and authorize Mayor or City Administrator to sign. Motion seconded by Evans. Vote Aye: unanimous. Motion carried

**F. VALLEY CENTER 2025 BUDGET- FIRST DRAFT**

City Treasurer Womack presented the first draft of the Valley Center 2025 Budget. She stated that there has been an 8.97% increase in valuation. The total FY 2025 Valuation is 76,200,524. Womack reported on

proposed budget for each of the funds. Following the presentation, Kerstetter asked if another option to lower the mil, even slightly, can be presented. Womack and Clark stated that all departments have trimmed expenses. Reduction in staff would be cut as an option. Kerstetter stated that public safety must be fully funded. Anderson stated that he felt the job of the Council is to provide all services to our citizens and offer the best product. He would like to be aggressive in street repair and the mil and overlays needed. No action was taken. Womack will bring proposed final budget options for Council approval on July 2<sup>nd</sup>.

**G. EXECUTIVE SESSION: NON-ELECTED PERSONNEL**

Wilson moved to recess into executive session including mayor and city council to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Council Chamber in 15 minutes. Motion seconded by Anderson. Vote yea: unanimous. Motion Carried. Session started at 8:03 pm. Mayor Truman called the meeting back to order at 8:18 pm.

Wilson stated no official action was taken during the executive session.

**H. EXECUTIVE SESSION: CONSULTATION PRIVILEGED IN ATTORNEY-CLIENT RELATIONSHIP:**

Wilson moved, seconded by Colbert to recess into executive session for fifteen minutes to consult with City Attorney, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Council chamber at 8:35 pm. Included in executive session in addition to City Council are City Attorney Arbuckle, City Administrator Clark and Mayor. Vote Yea: Unanimous. Motion carried.

Session started at 8:20pm

Mayor Truman called meeting back to order at 8:35 pm.

Wilson stated no official action was taken by Council while in executive session.

**CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE – JUNE 18, 2024
- B. TREASURER'S REPORT – MAY 2024
- C. CHECK RECONCILIATION – MAY 2024
- D. REVENUE AND EXPENSE REPORT – MAY 2024
- E. PLANNING AND ZONING BOARD MINUTES – MAY 28, 2024
- F. ALCOHOL WAIVER REQUEST – JULY 13, 2024

Kerstetter moved, seconded by Evans, to approve the Consent Agenda as presented. Vote Aye: Unanimous. Motion carried.

**STAFF REPORTS**

**PUBLIC WORKS DIRECTOR EGGLESTON**

Gave a short report on the Meridian Street project.

**PUBLIC WORKS DIRECTOR EGGLESTON**

His public works staff have been busy cleaning up following the weekend storm. Work on Meridian continues.

**CITY CLERK/HR DIRECTOR CARRITHERS**

Reported that first round interviews for the position of Community Development Director have begun. Plans are to begin interviews with department directors and staff next week.

**GOVERNING BODY REPORTS-**

**MAYOR TRUMAN**

Read a letter from Councilmember Bass. Bass thanked and recognized the public safety department and their employees for the timely and excellent response to a recent 911 call. Each staff member assisted in the call in a professional and caring way.

**COUNCILMEMBER ANDERSON**

Thanked Director Owings and his staff, especially William Dillman, is resolving an issue with the Community Building kitchen dishwasher.

**COUNCILMEMBER GREGORY**

Inquired how the recent Main Street Valley Center Movie event went. Chris Strunk stated that approximately 75 people attended the movie.

Stamm moved to adjourn, second by Kerstetter. Vote Aye: Unanimous.

**ADJOURN -**

**The meeting adjourned at 8:42 PM.**

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**Kristi Carrithers, City Clerk/HR Director**